

**Minutes of the Annual General Meeting ("AGM") of the  
Peak School Parent Teachers Association Limited ("PTA")  
held on Thursday 30 November 2017 at 8.15am  
in the Peak School library**

**Present**

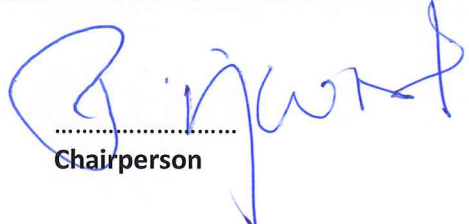
Ildiko Fecser	Co-Chair
Andrew Basham	Honorary Treasurer
Richard Wilmot	Honorary Secretary
Ally Parry	Parent Representative
Bridget Pigott	Parent Representative
Erica Savini	Parent Representative
Bill Garnet	Principal
Chiqui Colet	Teacher Representative

Others, see Members Attendance Record attached

	<b>Minutes</b>
1.	<p><b>Apologies</b> RW noted that a quorum was present, welcomed everyone and opened the meeting at 8:17am.</p> <p>RW confirmed that the Executive Committee had agreed that he would act as Chair for the AGM.</p> <p>Apologies had been received from both Christopher Liu and Joyce Wilmot who were absent and also from IF, who had been held up by Traffic, but was on her way.</p>
2.	<p><b>Procedures today</b> RW briefly explained the voting procedures and process to be adopted in this AGM.</p>
3.	<p><b>The Honorary Treasurer's Report for the 2016/17 Financial Year</b></p> <p>AB brought the meeting's attention to the Reports and Financial Statements for the year ended 31 July 2017. He highlighted that the total income was nearly \$5.0m of which the bus fund made up \$3.7m. Total expenses were \$4.7m of which the bus hire was \$3.5m. The total surplus was \$191k.</p> <p>The funds balances/equity was \$2.5m, comprised of General Fund \$1.6m, a bus fund of \$797k and a Centenary fund \$76k.</p> <p>Current assets included \$2.6m cash at bank and \$309K in stock.</p> <p>AB thanked everyone on the PTA Committee at the School and Jackie To for their enthusiasm, commitment, support, collaboration, and hard work sustained throughout this year.</p>

4.	<p><b>The Co-Chair's Report</b></p> <p>IF joined AGM and explained the role of the PTA was to continue to support the warm and welcoming community have at Peak School, whilst also raising funds to enrich the School's students' school experience.</p> <p>To do that IF explained that the PTA had different roles: providing uniforms, bus services, and organising social/charity events. These, IF said, also occurred because of the PTA's amazing volunteers, being the parents and staff who give their time to help organise and run these events. Volunteering was not only a great way to have enjoyable events but to get to know our fellow family better. IF explained the PTA would welcome any person who can volunteer at any level. IF was pleased some new parents willing to join the Committee - but sad that we have two members (including VF her co-chair) leaving the Committee.</p>
5.	<p><i>"That the Audited Reports and Financial Statement, for the year ended 31 July 2017, submitted to this meeting, now be approved and received."</i></p> <p>RW then proposed that the Audited Financial Report be accepted, seconded by ID. The motion was carried.</p>
6.	<p><b>Appointment of the Auditor for 2017/18 Financial Year</b></p> <p>RW explained that Cheng &amp; Cheng acted as Auditors for the last Financial Year. RW proposed that the PTA appoint Cheng &amp; Cheng as auditors again. <i>"That Messrs Cheung &amp; Cheung Limited, Certified Public Accountants, be and are hereby appointed as auditors of Peak School Parent Teachers Association Limited for the 2017/2018 Financial Year and that their remuneration will be determined by the Executive Committee."</i> That resolution was unanimously approved, and so carried.</p>
7.	<p><b>Election of the new Executive Committee for the Year 2017/18</b></p> <p>RW explained that according to the Articles of Association the Executive Committee members would be elected at this meeting with the office holders elected at the next Executive Committee meeting. RW continued to explain that the number of nomination forms received before the deadline was less than the number of positions available, therefore, those nominated were automatically are elected. Such nominations were received from Ildiko Fecser, Andrew Basham, Christopher Hattam, Joyce Wilmot, Erica Savini, Jennifer Andrews, Bridget Pigott, Ally Parry who, with RW, had each offered to be re-elected as parent representatives. Andrew Basham had offered to continue as Treasurer, and RW have offered to continue as Secretary. In addition a nomination for a currently vacant position as a parent representative has been received from Paul Savini.</p> <p>Two further nominations were made from the floor, Abbie Key and Barbara Engo-Aranha. These nominations were seconded by RW and approved.</p> <p>There were no more nominations from the floor.</p>
8.	<p><b>Any matters affecting the affairs of Peak School PTA</b></p> <p>RW stated that no further matters had been submitted formally for inclusion in the</p>

	meeting.
9.	<b>Any other business</b>  BG thanked the Committee on behalf of the school for their hard work and commitment to the school.
	The meeting then concluded at 08:40am

  
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**Chairperson**

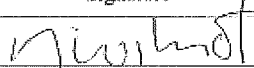


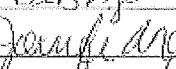
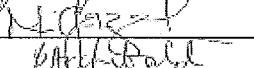
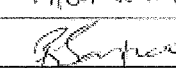

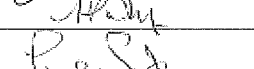
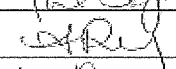










# Attachment

## ANNUAL GENERAL MEETING

Peak School Parent Teachers Association Limited

### Members' Attendance Record

Held at 8:15am on Thursday, 30 November 2017 in School Library

	Members' Name	Signature
1	WILMOT, RICHARD	
2	Michael, Wendy	
3	ANDREW BASRAM	
4	Bridget Pigott	
5	Jennifer Andrews	
6	Miriam GAZAM	
7	Prinda Archibald	
8	Bill Gorman	
9	Eric Savini	
10	Aly Perry	
11	PAUL SAVINI	
12	Abbie Key	
13	Nina Bastin	
14	Chiqui Colef	
15	Anne Sophie Gwilt	
16	<del>Aracete Armstrong</del>	<del></del>
17	Chris Armstrong	
18	Barbara Archer	
19	NOVA TEESEZ	
20		
21		